



14 October 2024

Dear Parents/Guardians,

END OF TERM 4 – KEY EVENTS, PROGRAMMES AND NOTIFICATIONS

LAST LAP OF SCHOOL TERM

1. As we approach the end of the final school term of 2024, I would like to take this opportunity to express my heartfelt thanks to everyone in Crest Secondary for working diligently to ensure that teaching and learning continues for every Crestan in order to move a step closer in achieving their goals and dreams.
2. The Secondary 4 Graduation Ceremony will take place on 15 October 2024, Tuesday. As for the Secondary 3 students, the last day of school will be on 17 October 2024, Thursday. Thereafter, they will be embarking on our school’s unique Industry Experiential Programme (IEP) from 21 October to 16 November 2024.
3. The last day of school for Secondary 1 and 2 students has been scheduled on 24 October 2024, Thursday. We are counting on our Sec 2 students, as well as selected students from other levels, to come back to school from 28 October to 1 November 2024 to prepare for the Crest Immersion Programme engagement sessions with Primary 6 students. They will also be trained as student ambassadors for the Crest Open House 2024.
4. Please refer to the summary of key events in **Annex A**.

POST-EXAM SCHEDULE – END OF YEAR (EOY) ASSESSMENT FEEDBACK & "END IT RIGHT!" PROGRAMME FOR SECONDARY 1 - 3

5. EOY Assessment Feedback

Our Secondary 1, 2, and 3 students will be following a customised timetable on **16 & 17 October 2024** to review their examination papers.

6. Please take note of the dismissal timings for your child:

Date/Day	Secondary 1*	Secondary 2*	Secondary 3
16 Oct Wed	1.45 pm	1.45 pm	3.15pm
17 Oct Thu	1.45 pm 2.15 pm (S1-07)	1.45 pm (S2-01/3/4/6/7/9) 2.15 pm (S2-02) 2.45 pm (S2-5/8)	12.45pm

*Students with lunch as their last period may leave school at that time.

7. End It Right! Programme (21 - 24 October)

As we conclude the academic year, we have planned a series of engaging activities for our Secondary 1 and 2 students under the "End It Right!" Programme. The goals are to celebrate their journey, foster bonding, and provide time to rejoice, rest, and relax.

8. Please note the activity schedule and dismissal timings for your child:

Date/Day	Secondary 1	Dismissal Time	Secondary 2	Dismissal Time
21 Oct Mon	Cycling Expedition (S1-01/2/3)	1.00 pm	Sec 2 ISS Selection Briefing & Team Building Games	12.45 pm
	LJ to Kidzania (S1-04/5/6/7)	2 pm		
22 Oct Tue	Cycling Expedition (S1-04/5/6/7)	1.00 pm	Interclass Softball	1.15 pm
	LJ to Kidzania (S1-01/2/3)	2 pm		
23 Oct Wed	Interclass Basketball	12.45 pm	Team Building Game & Art Doodling/ Rap Appreciation	12.45 pm
24 Oct Thurs	Class Bonding Activities & Deepavali Concert	12.45 pm	Class Bonding Activities & Deepavali Concert	12.45 pm

PARENT-STUDENT-TEACHER CONFERENCE (PSTC) - FOR SECONDARY 1 TO 3

This year's PSTC for Secondary 1 to 3 will be conducted in-person at school. A notification will be sent via Parents Gateway (PG) for you to book a PSTC slot with your child's/ward's form teachers. Please note that students are required to attend the conference in their school uniform, accompanied by their parents.

9. The dates of the PSTC are as follows:

Level	Date	Timing
Secondary 1 and 2	25 Oct (Friday)	8.30 am to 3.00 pm
Secondary 3*	18 Nov (Monday)	8.30 am to 4.30 pm

**Secondary 3 students will be involved in the Industry Experiential Programme from 21 October to 16 November.*

ITE SKILLS SUBJECT CERTIFICATE (ISSC) COMBINATION SELECTION

10. A Parents Gateway (PG) message will be sent to Secondary 2 students on 18 October 2024 regarding the submission of their ISS combination selection. The deadline for submitting the ISS combination selection is **30 October 2024, at 5 PM**. For students who do not submit their choice of ISS combination, the school will allocate one for them. Secondary 2 students will receive the results of their ISS combination allocation on **13 November 2024**, which will be communicated through PG. Students wishing to appeal for a change to another ISS combination must provide a valid reason. The appeal form (link available on the school website) must be submitted online by **14 November 2024, at 5 PM**, and the outcome of the appeal will be communicated to parents by **15 November 2024**.
11. Starting January 2025, we will rename the current Taster Modules to **Discovery Modules** with the intention of igniting and exciting Lower Secondary students' interest in vocational learning. This change aims to build foundational skills that span multiple subjects and incorporate 21st-century skills, such as adaptive and inventive thinking, as key objectives. The new structure of the Discovery Modules will also allow for reduced timetable periods where possible.

List of Discovery Modules	
Sec 1	Sec 2
Crafty Concoctions	Byte-Sized Fun
App Wonders	Digital Wonders
Champion Run	Creative Wizards

GCE N-LEVEL EXAMINATION

12. The tentative date for the release of the GCE N-Level Examination results, ISSC Statement of Results and ISSC Certificate will be between **16 December 2024, Monday** to **18 December 2024, Wednesday**. The exact date and time will be announced by MOE through the media.

STUDENT MATTERS

CCA TRAINING SCHEDULE

13. CCA sessions will take place for certain CCAs in November and December. A Parents Gateway notification will be sent to the parents of students involved in these CCA sessions.

CREST IMMERSION PROGRAMME FOR PRIMARY 6 STUDENTS

14. As part of our outreach efforts, we will hold engagement sessions at our school for Primary 6 students from **31 October 2024, Tuesday** to **1 November 2024, Wednesday**. Selected Secondary 1, 2, and 4 students will interact with the Primary 6 students during these sessions.

OPEN HOUSE FOR PRIMARY 6 STUDENTS

15. The school will hold an Open House for Primary 6 students in November, and it will take place over four days, from **20 November 2024, Wednesday to 23 November 2024, Saturday**. Selected Secondary 1, 2, 3, and 4 students will participate in the event, including preparatory

work on **19 November 2024, Tuesday**. Parents and guardians will be informed of their child's or ward's involvement in the event via Parents Gateway at a later date.

ENHANCING INFRASTRUCTURE AND FACILITIES

16. The school has successfully completed the refurbishment of several school facilities, including the school facade, canteen, student hub, parade square, multi-purpose hall, outdoor learning shed, sensory spaces for student wellness and re-turfing of the school field this year. When the new term begins in 2025, students and staff can look forward to even more fantastic facilities, such as upgraded classrooms, staff rooms, and innovative learning areas designed for exploration and hands-on experiences.

17. We're confident that these improvements will not only elevate our students' learning but also foster a more welcoming, dynamic, and inspiring school environment.

YEAR-END SCHOOL HOLIDAYS

18. The school's opening hours during the year-end school holidays will be from 8.00 a.m. to 4.30 p.m. from Mondays to Fridays. Our teaching staff will have their protected year-end school holidays from 25 November 2024, Monday to 24 December 2024, Tuesday. During the protected time, teachers may not be contactable.

19. Students who need to enter the school for CCA must be in proper school or CCA attire with proper school shoes. Students not in proper school or CCA attire **will not** be allowed into the school premises.

INSTRUCTIONS FOR 2025

SCHOOL UNIFORMS AND TEXTBOOKS

20. The ordering of school uniforms and textbooks will be available both online and in person. More details, including the price lists for uniforms and textbooks, will be communicated to parents and guardians via Parents Gateway at a later date.

MOE FAS 2025

21. The application for the MOE FAS 2025 has opened and a PG message has been sent to all Secondary 1 to 3 parents with the instructions on the application. If you wish to apply for the MOE FAS, please fill up the FormSG and submit it, together with the supporting documents.

SCHOOL STARTING TIME FOR 2025

22. All students are expected to report to school on 2 January 2025, Thursday by 7:45 a.m. at the Multi-Purpose Hall (MPH).

23. Please ensure students are in proper school attire and hairstyle. Those who do not meet the dress code may not be allowed to join their class.

FINAL NOTE

24. I would like to thank all parents and guardians for your trust and cooperation with our teachers throughout this year. I look forward to continuing our partnership in the coming year. Wishing all parents, guardians, and students a restful and revitalising year-end break!

Yours sincerely,

Mr Benjamin Kwok
Principal

(This is a computer-generated letter. No signature is required.)

SCHEDULE OF KEY SCHOOL EVENTS AND PROGRAMMES

Date	Event / Programme
17 Oct (Thu)	Last Day of School for Sec 3
17 Oct (Thu)	Lockdown Drill & Evacuation Exercise
21 Oct – 16 Nov (Mon – Sat)	Industry Experiential Programme (IEP) for Sec 3 students
21 Oct – 24 Oct (Mon – Thu)	End It Right! Programme - Post-Exam Activities (for Sec 1 & 2 students)
24 Oct (Thu)	Deepavali Concert (for Sec 1 and 2 students)
24 Oct (Thu)	Last Day of School for Sec 1 and 2
25 Oct (Fri)	Sec 1 and 2 Parent-Student-Teacher-Conference (PSTC)
30 Oct (Mon)	Preparation & Setting up of Crest Immersion Programme (Selected students will be involved)
28 Oct -15 Nov (Mon-Fri)	3E Programme (for selected students only) online and face-to-face lessons (PG Message will be sent to inform those who are involved)
31 Oct – 1 Nov (Tue – Wed)	Crest Immersion Programme for Pri 6 Students (Selected students will be involved in interacting with the Pri 6 students)
18 Nov (Mon)	Sec 3 Parent-Student-Teacher-Conference (PSTC)
18 Nov (Mon)	3E Programme Milestone Check Assessment (for selected students only) (PG Message will be sent to inform those who are involved)
19 Nov (Tue)	Preparation for Crest Open House (Selected Students involved will be informed)
20 Nov & 23 Nov (Wed & Sat)	Crest Open House
16 Dec – 18 Dec (Mon – Wed)	Release of GCE N-Level results, ISSC Statement of Results and Certificate (Sec 4 students only) <i>The exact date and time will be announced by MOE. Please refer to the mainstream media, school website or Facebook for the announcement.</i>
2 Jan 2025 (Thu)	Start of New School Year (School Reporting Time: 7:45 a.m.)